



GATEWAY TO NATIONAL PROSPERITY

PORT QASIM AUTHORITY

BIN QASIM, KARACHI-75020

NOTICE INVITING TENDER


Port Qasim Authority invites sealed tender from the distributors / suppliers / contractors etc. registered with Income Tax & Sales Tax Department and on Active Tax Payer List (ATL) of FBR and also registered with PPRA on E-PADS for Supply of Consumable Items for Environment & Safety Department.

2. Eligible tenderers may obtain Tender documents and items/description/specification along with Terms and Conditions from the office of the Director, Environment & Safety Department, Port Qasim Authority, Karachi, during the office hours 0900 hours to 1500 hours (Monday to Friday) on payment of **Rs. 1000/- fee (non-refundable)** in shape of Pay Order in favour of Port Qasim Authority. Tender Documents can also be downloaded from PQA and PPRA websites for preliminary and preparatory work only and at the time of submission of the tender the said payment of **Rs. 1000/- (non-refundable)** will have to be made to PQA. The tenders will have to submit their bids through e-pads also.

3. Bidders shall submit Bids according to Single Stage – Two Envelopes Procedure under Rule 36 (b) of Public Procurement Rules-2004. The Bid will comprise of a single package containing two separate envelopes. Each envelope shall contain separately the "Technical Proposal"/Proforma with prequalification documents and "Financial Proposal". Bids are to be submitted with Bid Securities (Earnest Money) in the form of Pay Orders in favour of Port Qasim Authority amounting to Rs. 500,000/- (Rupees Five Hundred Thousand only) issued by a Pakistani schedule Bank AA rating and located in Karachi, Pakistan along with the Technical Proposals. Tenders submitted without bid security shall be rejected. Bids must reach the office of Director (Environment & Safety), Port Qasim Authority on or before 29.05.2024 at 1200 hours. Technical proposals only shall be opened on the same day at 1230 hours.

4. The Financial Proposals of the technically qualified Bidders shall be opened in the presence of the Bidders or their authorized representatives who may wish to attend the date, time and venue to be intimated later. The Financial Proposals of technically non-qualified bidders shall be returned unopened.

5. Port Qasim Authority reserves the right to accept or reject any or all bids as per PPRA-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all bidders.


(SHAHNAWAZ MANGRIO)
SECRETARY

PQA Website: www.pqa.gov.pk
Email: secretary@pqa.gov.pk



PORT QASIM AUTHORITY

BIN QASIM, KARACHI-75020

No. PQA/E&S/885/2021
Dated: April, 2024

INSTRUCTIONS TO BIDDERS

Port Qasim Authority invites sealed tender from the distributors / suppliers / contractors etc., registered with Income Tax & Sales Tax Department and on Active Tax Payer List (ATL) of FBR and also registered with PPRA on E-PADS for Supply of Consumable Items for Environment & Safety Department detail as here under:

| S.# | DESCRIPTION OF ITEMS | A/C UNIT | QTY | UNIT PRICE | TOTAL AMOUNT (A) | GST (B) | GRAND TOTAL (A+B) |
|-----|--|----------|------|------------|------------------|---------|-------------------|
| 01. | Safety Cone 28" inches | Doz. | 03 | | | | |
| 02. | Fire Hose pipe 2 1/2 inches with coupling (100 Rft) Angus/Equivalent | Nos. | 36 | | | | |
| 03. | High Expansion Foam (AFFF) Imported | Ltrs. | 1000 | | | | |
| 04. | Fire Ball (DCP) | Nos. | 100 | | | | |
| 05. | Fire Suction Hose Coupling 04" inches (Brass) | Nos. | 12 | | | | |
| 07. | Cotton West white | Kg. | 140 | | | | |
| 08. | Plastic Pipe Dia 1 inch (3.5 mm) | Ft. | 3000 | | | | |
| 09. | Reflecting Jacket cotton with PQA Monogram (Yellow) | Nos. | 36 | | | | |
| 10. | Fire Beater with wooden handle | Doz. | 02 | | | | |
| 11. | Gum Boots | Pair | 100 | | | | |
| 12. | Spray Pump (Manual) | Nos. | 06 | | | | |
| 13. | Safety Goggles | Nos. | 200 | | | | |
| 14. | Face Shield | Nos. | 60 | | | | |

| | | | | | | | |
|-----|---|------|-----|--|--|--|--|
| 15. | Discharge Hose Pipe 3' inches for Water Bowzer | FT. | 500 | | | | |
| 16. | Discharge Pipe 2 ^{1/2} Inches for Water Bowzer Generator | FT. | 500 | | | | |
| 17. | Torch Heavy Duly | No. | 18 | | | | |
| 18. | Rope Cotton ½ Inches (100 Ft Roll Each) | Ft. | 500 | | | | |
| 19. | Fire Hook with wooden handle | Doz. | 02 | | | | |

Bid Price: Rs. _____ (Rupees _____ only)

State the GST Rate in figures & words:- _____

2. Tender without earnest money will not be accepted.
3. In case if tender is not opened on the given date due to unavoidable circumstances the same will be opened on the next date of meeting of tender opening committee and the tenderers will also be informed.
4. The method of procurement will be Single Stage two (02) envelope procedure under Rule 36(b) of the Public Procurement Rules-2004.
5. Firm awarded the contract will be responsible to complete the supply as per Supply Order.
6. (1) Sealed tender from the distributors / suppliers / contractors etc. with quoted rates as per specification mentioned are to be submitted.
(2) In case of Authorized Distributors/Suppliers/Contractors etc. the accreditation will have to be submitted.
7. Rates quoted must be valid for 90 days from the date of opening of the tender.
8. Rates quoted should be the basis of free delivery at Port Qasim Authority Environment & Safety Department Bin Qasim Karachi-75020 including all taxes and transportation charges. All delivery risks and consequences shall be of the tenderers.
9. Hundred percent (100%) payment will be made on completion of full supply and submission of bill in triplicate, Account No., Name of the Bank to be indicated on the body of the bill to facilitate payment.
10. Liquidated Damages at rate of 2% of the Contract Price per month to the maximum 10% of the Contract Price will be recovered if supply is not made within the contract period.
11. All type of taxes including GST and professional Tax etc. will be borne by the Tenderers.
12. Local tenderers registered with NTN & General Sales Tax Collectorate are eligible. Copy of the General Sales Tax Registration Certificate and Income Tax Certificate must be enclosed with the tender. Latest Taxpayer Online Verification by FBR has to be submitted. Foreign tenders will have to comply with the relevant tax and other rules after the award of the Contract.
13. Interested bidder is registered with PPRA on E-PADS (Mandatory requirement).

EVALUATION CRITERIA

**SELECTION OF FIRMS/ SUPPLIERS FOR
SUPPLY OF CONSUMABLE ITEMS FOR ENVIRONMENT & SAFETY DEPARTMENT**

MANDATORY REQUIREMENTS (with supporting updated documents)

- 1- Proof of Registration in Income Tax and Sales Tax Departments.
- 2- Proof of Active Tax Payer List (ATL)
- 3- Proof Registration with PPRA on E-PADS
- 4- Audited financial statements of last three years must be provided.

Note: (Non-provision of any one of above shall dis-qualify the firm at initial stage)

| S. # | REQUIREMENT | MAX. POINTS | POINTS OBTAINED |
|--------------|--|-------------|-----------------|
| 1. | <u>Establishment of Firm</u> (Documentary proof required) | 20 | |
| | ➤ One (01) year ----- 05 pts. | | |
| | ➤ Two (02) years ----- 08 pts. | | |
| | ➤ Three (03) years ----- 12 pts. | | |
| | ➤ Four (04) years ----- 15 pts. | | |
| | ➤ Five (05) years & above ----- 20 pts. | | |
| 2. | <u>Firms capacity to supply similar nature items to reputable organization:</u> (Documentary proof required) | 40 | |
| | ➤ Minimum two Supplies ----- 05 pts. | | |
| | ➤ Minimum three Supplies ----- 10 pts. | | |
| | ➤ Minimum four Supplies ----- 20 pts. | | |
| | ➤ Minimum five Supplies ----- 30 pts. | | |
| | ➤ Minimum Six Supplies & above ----- 40 pts. | | |
| 3. | <u>Financial Soundness based on last three years average:</u> | 40 | |
| | <u>Turn Over:</u> | | |
| | ➤ 10 Points for Rs. 30 Million Annual turnover (Min pts. 10) | | |
| | ➤ 01 point for every additional Rs. 10 Million (Max pts. 03) | | |
| | <u>Net Worth:</u> | | |
| | ➤ 05 Points for Rs. 20 Million Net Worth (Min pts. 10) | | |
| | ➤ 01 Point for every additional Rs. 05 Million (Max pts. 03) | | |
| | <u>Working Capital:</u> | | |
| | ➤ 05 Points for Rs. 10 Million Working Capital (Min pts. 10) | | |
| | ➤ 01 Point for every additional Rs. 02 Million (Max pts. 04) | | |
| Total | | 100 | |

Note: Minimum qualifying marks are 70 out of 100

14. Earnest Money of the successful tenderers will be released after satisfactory supply. Earnest Money of other tenderers shall be released on issuance of Supply Order to the successful tenderers.
15. Conditional tenders will not be entertained.
16. The validity of supply period is 60 days the date will be started, from the date of issuance of Supply Order.
17. Rates must be quoted for all the required items. If more than one quality of any items is quoted, rates shall be mentioned separately. The successful tenderers will be considered on the basis of lowest evaluated bid **(AS PACKAGE)**.
18. The tenderers shall provide the samples of products if demanded.
19. Total Bid Price inclusive of GST must be written in figures and words.
20. Tender/quotation and the attached necessary documents/brochures of offered items along with complete NIT must be signed and stamped on each page.
21. Bidders should unconditionally sign, stamp and submit the copy of the complete NIT/Instructions to Bidders.
22. If any tenderers fail to submit or comply with above, their tender / quotation will be treated as NON-RESPONSIVE.
23. Sub-standard items will be rejected and returned at the expense of tenderer / authorized distributor.
24. The proposal for award will be rejected if it is determined that the contactor/Tenderer recommended for award has been engaged directly or through an agent, in corrupt fraudulent, collusive or coercive, practices, as defined in the PPRA - Rules 2004 while competing for the contract in question.
25. Port Qasim Authority reserves the right to accept or reject any or all tenders / quotations as per PPRA-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all tenderers.

SECRETARY, PQA

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